



ST. MARY'S COUNTY, MARYLAND

Christine L. Kelly, Treasurer

P.O. Box 642, Leonardtown, MD 20650

(301) 475-4200 ext *3300

Located at: 23150 Leonard Hall Drive, Leonardtown, MD

TAX YEAR

2017

SENIOR TAX CREDIT APPLICATION FOR TAX YEAR BEGINNING JULY 1, 2017

1. Last Name		First Name		Middle Initial		2. Date of Birth	
3. Full Name Spouse or Co-Owner						4. Date of Birth	
5. Mailing Address (Number and Street)				6. City, State		7. Zip Code	
8. Mailing Address if different from above (attach explanation)							
9. Property Account Number ó Parcel ID				10. Daytime Telephone No. or Cell Phone Number ()			
11. Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed (Date _____) <i>(OPTIONAL)</i>							
12. PLEASE ENCLOSE WITH YOUR APPLICATION THE FOLLOWING DOCUMENTS FOR CALENDER YEAR ENDING DECEMBER 31, 2016. When a document is requested, please DO NOT send the original, send a copy. (Check boxes indicating documents are attached. Proof of income must be attached with the application every year.) <input type="checkbox"/> Proof of Age ó FOR FIRST TIME APPLICANTS ONLY , (Attach a copy of one of the following documents as proof of age: Driver's License or Birth Certificate or ID Card.) <input type="checkbox"/> Proof of Income (Attach a copy of 2016 Maryland Income Tax Return Form 502 (pages 1 & 2 only) or if you do not file MD, provide a copy of your Federal Income Tax Return (pages 1 & 2 only). If you do not file either, please provide an Annual statement of Social Security Form SSA-1099, retirement, annuities, etc. as proof of annual income.)							
13. OWNER(S) ACKNOWLEDGEMENT: I declare under penalties of perjury, pursuant to Sec. 1-201 of the Maryland Tax Property Code Ann., that this application (including any accompanying forms and statements) has been examined by me and the information contained herein, to the best of my knowledge and belief, is true, correct and complete, that I have a legal interest in this property, and that this dwelling will be my Principal residence for the prescribed period. I understand that the County may request additional information to verify the statements reported on this form, and that independent verifications of the information reported may be made. APPLICATIONS ARE DUE BY SEPTEMBER 1, 2017							

Applicant's Signature

Spouse's Signature

Date

OFFICE USE ONLY

Acct#: _____

Base Year: _____ \$ _____

Current Year: _____ \$ _____

2016 Taxable Net Income: _____

2017 Sr. Tax Credit Amount: _____

Type of Income Verification Received: (SSI/SSA) (Tax Return) (Other)

Approved Denied Reason for Denial: _____ Processing Clerks Initials: _____ Date: _____

Mail or Email Applications to: P.O. Box 642, Leonardtown, MD 20650

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The Senior Property Tax Credit has been an initiative of the St. Mary's County Board of Commissioners since February 2004. Upon authority granted from the Maryland General Assembly, the County Commissioners, with the help and input of local Senior Citizens, created the Senior Property Tax Credit to assist seniors in keeping up with escalating real property values, assessments, and taxes on the homes that they have worked so hard for all their lives.

→ **Am I eligible for the Senior Property Tax Credit?**

To qualify for the Credit upon your Dwelling, you must be a Senior Citizen and of Limited Income. For the purposes of this Credit, a Senior Citizen is a person seventy (70) years old or older as of July 1 of the tax year in which application for the Credit is submitted. Furthermore, you must have a household taxable net income (line 20 of the 2016 Maryland Income Tax Form 502) equal to or less than \$80,000. (This does not mean gross income or pre-tax income. Therefore, all of your deductions and exemptions are calculated before your eligibility for this Credit is determined).

→ **My home is in a Living Trust. Am I eligible for the Senior Property Tax Credit?**

If you meet the criteria above and are a trustee of the living trust that holds fee simple title to your Dwelling, you qualify for the Credit.

→ **What is a "Dwelling?"**

A Dwelling is Real Property that is the legal and principal residence of the senior citizen for more than six (6) consecutive months in the Tax Year. It cannot be occupied by more than two families. Seniors are not penalized for non-occupancy of the dwelling because of illness or the need for special care (i.e., stays in a nursing home).

→ **What is the "Base Year?"**

Base Year means the first year an applicant applies for the Senior Tax Credit. For first time applicants your Base Year would be Tax Year 2016 for applications received by September 1, 2017.

→ **What is the amount of the credit?**

For each year after the Base Year the credit will equal the amount of increase in the County's real property tax assessed that year over the County's real property tax assessed in the base year.

→ **I have been given the Credit. Does this mean my total tax bill will not increase?**

In short, the answer is no. There are many components to a property tax bill. On everyone's property tax bill in St. Mary's County there is a State Tax, which may increase up to 10% per year; the County Tax, which may increase up to 5% per year; a Fire Tax; a Rescue Tax and an Emergency Services Tax; and fees, such as the Bay Restoration Fund Fee and the Environmental Solid Waste Fee. In addition, some residents of the County pay special benefit assessments on their tax bill, such as for a MetCom special taxing district or road or shore erosion taxing district. The County has received authority from the Maryland General Assembly to grant a credit only on the County's tax upon the property.

→ **My spouse had applied for and was granted the Credit, but has since passed. Do I have to repay the Credit and what happens next tax year when he or she can no longer apply?**

The credit is good for an entire Tax Year. Therefore, if the Senior Citizen who applied for the Credit passes during the Tax Year, the surviving spouse will not have to repay the Credit for that year. If the surviving spouse is also a Senior Citizen, he or she may apply for the Tax Credit in the succeeding years and continue to use the deceased spouse's base year in the marital home. This insulates the surviving spouse from increases in the County's portion of the property tax from the time the deceased spouse first applied and was granted the credit until the death of that spouse.

→ **When do I apply for the Senior Property Tax Credit?**

You must apply for the Senior Property Tax Credit before September 1, 2017 to receive credit for the Tax Year 2017. Your application will be reviewed and if you qualify, the credit will be on your 2017 Real Estate Tax bill coded as STC. ***You must re-apply each calendar year for the Credit; it cannot be automatically renewed due to the income limitation imposed by the Maryland General Assembly.***

→ **Where do I apply?**

You may apply for the Senior Property Tax Credit at the Office of the County Treasurer, located at 23150 Leonard Hall Drive, Patuxent Building, Leonardtown, Maryland 20650. ***If you think you qualify, please complete the form and mail to the County Treasurer with proof of age and income.***

→ **Who can I speak to if I have further questions?**

You may contact the County Treasurer's Office, at 301-475-4200 ext. *3300, the County Administrator, at 301-475-4200, ext. *1320, or the County Attorney, at 301-475-4200, ext. *1700.