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# ST. MARY'S COUNTY GOVERNMENT VACANCY ANNOUNCEMENT

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**POSITION:** Equipment Mechanic I, C04, \$32,677 - \$34,341 (B.O.E.)  
+ FRINGE BENEFITS

**DEPARTMENT:** Public Works & Transportation

**OPENING DATE:** 06-14-17                      **CLOSING DATE:** 06-28-17

## MINIMUM QUALIFICATIONS:

**Education:** High school diploma or G.E.D.

**Experience:** Three years' experience in maintenance and repair of motor vehicles and heavy motor equipment, technical training, education, and/or experience.

**Note:** Any equivalent combination of acceptable education and experience which has provided the knowledge, skills and abilities cited below may be considered.

## ADDITIONAL REQUIREMENTS:

- ◆ Must pass extensive background investigation;
- ◆ Negative drug test result from pre-employment drug screen;
- ◆ Successful candidate must provide proof of eligibility to work in the United States prior to employment.
- ◆ Must have or obtain a DOT physical examination prior to employment;
- ◆ Must have a class B commercial driver's license with a passenger endorsement or obtain one within six (6) months of employment.
- ◆ Position is classified as safety-sensitive and shall be subject to drug and alcohol testing as required under federal regulations;

**JOB SUMMARY:** Diagnose and correct major malfunctions of motor vehicles and heavy construction equipment.

## DUTIES:

- ◆ Installs complete assemblies such as engines, transmissions or axles;
- ◆ Checks, repairs or replaces various standard components and sub-assemblies such as cylinder heads, carburetors, generators, oil pumps, starter motors, brake linings, wheel bearings and ball joints;
- ◆ Conducts electronic engine analysis and various specialized tests such as distributor resistance, manifold vacuum, fuel pump vacuum, cylinder compression or specific gravity;
- ◆ Checks front wheels for proper alignment including testing for caster and camber, and adjusts or replaces worn parts as necessary;
- ◆ Inspects, diagnoses and repairs other major malfunctions of motor vehicles and heavy construction equipment;
- ◆ Tunes engines and adjusts valves, spark plugs, ignition systems, timing, brakes, and clutch.
- ◆ Performs general maintenance on cars, trucks, and heavy equipment, including but not limited to fluid changes, filter replacement, lubrication, tire rotation/balancing, wiper blades.
- ◆ Diagnoses and performs mechanical repairs, including but not limited to brakes, exhaust, bearings, clutches, charging systems control mechanisms, etc.
- ◆ Operates drill press, valve refacer, and other power equipment as necessary;
- ◆ Road tests automobiles, trucks, tractors or other heavy construction equipment;

St. Mary's County Government is an Equal Opportunity Employer

- ◆ Perform basic welding or fabricating tasks with mig or stick welding;
- ◆ Performs other duties as assigned.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

- ◆ Ability to gain working knowledge of St. Mary's County Government policies and procedures;
- ◆ Ability to safely operate a motor vehicle and various heavy equipment;
- ◆ Knowledge of safety regulations and established procedures for operating equipment as well as for ensuring public safety;
- ◆ Ability to operate computers and other office equipment;
- ◆ Knowledge of the basic principles of operations, basic components, common malfunctions, corrective repair practices and preventive maintenance techniques for internal combustion engines and various motor vehicle systems and sub-assemblies
- ◆ Ability to acquire a Commercial Driver's License within six (6) months of employment.

**PHYSICAL AND ENVIRONMENTAL CONDITIONS:**

Work demands constant physical effort, for example operating heavy equipment, vehicles, and tools over 60 pounds.

Work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, or machines. Employees may be required to use protective gear such as boots and gloves; may require working in adverse weather conditions.

**COMPENSATION/BENEFITS:**

Hiring Salary: \$32,677 - \$34,341 (B.O.E.) annually.

FLSA: Non-Exempt

St. Mary's County Government offers a complete benefits package including medical, dental, vision, life insurance and long-term disability. We offer a 457 deferred compensation plan, employee assistance program, and education reimbursement. All employees are required to participate in the Maryland State Retirement and Pension System (SRPS).

**SELECTION PROCEDURE:** Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview. All candidates will be notified of their selection or non-selection for interview.

**TO APPLY: A 2008 ST. MARY'S COUNTY GOVERNMENT APPLICATION IS REQUIRED. ALL PRIOR VERSIONS OF THE APPLICATION ARE OBSOLETE.**

Applications are available at: Governmental Center, Potomac Building  
 Department of Human Resources, 3<sup>rd</sup> floor  
 23115 Leonard Hall Drive, Leonardtown, MD  
 Phone: 301-475-4200 Extension: \*1100 Fax: 301-475-4082  
 Jobs Line: 301-475-4200 Extension: \*1109  
 Email: [smchr@stmarysmd.com](mailto:smchr@stmarysmd.com) Website: [www.stmarysmd.com](http://www.stmarysmd.com)  
**Must press the \* key before the extension**

**ACCESSIBILITY NOTICE:** If you need a reasonable accommodation for any part of the employment process due to a physical or mental disability, please contact the ADA Coordinator: [amber.hebert@stmarysmd.com](mailto:amber.hebert@stmarysmd.com) or (301) 475-4200, Extension: \*1110

**APPLY NOW - <http://www.stmarysmd.com/hro/application/HRAapplication.asp>**

**Applications must be received in the Human Resources Department on or before the closing date regardless of the postmark date.**