



St. Mary's County Department of Planning and Zoning

# HOME OCCUPATION APPLICATION

\$15.00 APPLICATION FEE REQUIRED



1. Date: \_\_\_\_\_

2. Type of Occupation: \_\_\_\_\_

3. TA (Business Name): \_\_\_\_\_

4. Name: \_\_\_\_\_

5. Address: \_\_\_\_\_

6. Phone Number: \_\_\_\_\_

7. Deed Reference: \_\_\_\_\_

8. Election District: \_\_\_\_\_

9. Home Occupation within dwelling, or  
Home Occupation in a detached accessory structure, or  
Home Occupation in an attached accessory structure?

10. Owner occupied or rented (please circle)

Owner's name: \_\_\_\_\_  
(notarized written permission from owner, if rented)

11. Tax Map: \_\_\_\_\_ Block: \_\_\_\_\_ Parcel: \_\_\_\_\_ Zoning: \_\_\_\_\_

12. Acreage: \_\_\_\_\_

13. Subdivision Name: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

14. Directions to property from Leonardtown: \_\_\_\_\_

15. Amount of square footage to be used for home occupation: \_\_\_\_\_

16. Number of employees at residence: \_\_\_\_\_

17. Number of commercial vehicles, heavy equipment or materials: \_\_\_\_\_

18. Signs: \_\_\_\_\_

Zoning limits size of sign allowed, if any

19. Office and phone use only: (Yes  No ).

20. Hours of operation: \_\_\_\_\_

21. Inventory: \_\_\_\_\_

22. On premise sales: (Yes or No) What would be sold? \_\_\_\_\_

23. Traffic to be generated by the use: \_\_\_\_\_

Employees on site:  
Employees reporting to site and/or then leaving for elsewhere (and returning?)  
Deliveries to site: # and type per week on average:

I HEREBY SWEAR AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT I HAVE THE AUTHORITY TO MAKE THIS APPLICATION AND THAT THIS APPLICATION IS CORRECT.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_